



**MINUTES  
VILLAGE OF GLENCOE  
BOARD OF TRUSTEES  
REGULAR MEETING**

Village Hall Council Chamber  
675 Village Court  
Thursday, March 16, 2017 - 7:00 PM

**1. CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Trustees of the Village of Glencoe was called to order by the President of the Village of Glencoe, Cook County, Illinois, at 7:03 p.m. on the 17th Day of March, 2017, in the Village Hall Council Chamber.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
<b>Village Board</b>		
Lawrence Levin	Village President	Present
Trent Cornell	Trustee	Present
Barbara Miller	Trustee	Present
Peter Mulvaney	Trustee	Present
Scott Pearce	Trustee	Present
Dale Thomas	Trustee	Present
Jonathan Vree	Trustee	Present
<b>Village Staff</b>		
Philip Kiraly	Village Manager	Present
Sharon Tanner	Assistant Village Manager	Present
David Clark	Director of Finance	Present
Megan Hoffman	Management Analyst	Present
Cary Lewandowski	Director of Public Safety	Present
Stella Nanos	Glencoe Golf Club General Manager	Present
Denise Joseph	Assistant to the Finance Director	Present
David Mau	Director of Public Works	Present
Adam Hall	Management Analyst	Present

**2. CONSIDERATION OF MINUTES**

Trustee Thomas moved, seconded by Trustee Miller to approve the minutes of the February 2, 2017 Village Board Meeting. Said motion passed with the following vote:

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>AYES:</b>	Cornell, Miller, Mulvaney, Pearce, Thomas, Vree

**3. PUBLIC COMMENT**

There were no comments from the public.

**4. REPORTS OF COMMITTEES**

*a. Committee of the Whole*

President Levin reported that there was no Committee of the Whole meeting this month.

*b. Finance Committee*

Trustee Vree reported that the Finance Committee met prior to the Village Board meeting and reviewed the final two financial reports for Fiscal Year 2017 which ended on February 28, 2017. Trustee Vree reported that as expected, year-end balances were on target with the budget and that revenues provided much stronger in Fiscal Year 2017 which has again allowed for an increase in the General Fund fund balance reserve. He explained that the fund balance reserve has been slowly building up over the last few years and that there is an expected draw down in Fiscal Year 2018 for a number of capital expenditures, while still retaining a healthy balance to guard against actions of the State of Illinois.

*c. Plan Commission*

Trustee Miller reported that the Plan Commission will meet on April 26, 2017.

*d. Golf Advisory Committee*

Trustee Thomas reported that there were over 600 rounds of golf played in February which is all unbudgeted revenue for the Golf Club and the first time in memory that the Golf Club was open for play during the month of February. He added that the Committee discussed capital plans and golf rates, expenses and payroll for the Fiscal Year 2018 budget which was unanimously approved. He also announced that the Golf Club will be offering a PGA junior league for golfers 13 and under.

*e. Sustainability Task Force*

Trustee Mulvaney reported that the Task Force met and reviewed reports from staff on several items. The Task Force plans to propose a ban of coal tar sealants in use on driveways in Glencoe. The group looked at options for the Green Bay Trail crossing at Hazel Avenue to improve crossing safety for those that use the trail. Development of an active transportation plan remains of high interest to the Task Force. Trustee Mulvaney reported that School District 35 and the Glencoe Public Library have expressed interest in supporting this with funding, and the Glencoe Park District has committed to funding \$5,000 towards the active transportation plan. The Task Force will next meet in April and the public is encouraged to attend.

President Levin added that staff is researching possibilities for additional grant funding to support the active transportation plan.

**5. REPORTS OF OFFICERS**

*a. Reports of the Village Manager*

Manager Kiraly reported that staff is aware of worsening roadway pavement conditions of two roadways controlled by the Illinois Department of Transportation - Dundee Road between the Edens bridge and Forestway Drive, and Forestway Drive between Dundee Road and Tower Road. Staff has contacted IDOT to request that they review of these roadways and to program them for resurfacing. Staff has supplemented pothole filling as needed on Dundee Road but that is a short-term solution.

Manager Kiraly reported that staff will be installing additional speed notification signage on several streets including Grove Street south of Washington, Vernon Avenue south of South Avenue, and Dundee Road. Review of signage in these areas has highlighted the need for this improvement. The Village will also install a stop sign at the pedestrian crossing at Country Lane and Grove Street. Signage in addition to engineering and enforcement, can result in a safer environment for pedestrians, bicyclists and vehicles.

Manager Kiraly reported that the Village has been working with the Glencoe Park District and Friends of the Green Bay Trail on a restoration effort along the Green Bay Trail through Shelton Park. The Village and the Park District have removed over 75 dead trees and are planning a restoration effort with native trees, plants and shrubs. The plans include land owned by the Village, the Park District and Union Pacific Railroad (UP). The UP will support the planned effort by allowing buckthorn to be removed from their property, but will require the Village to enter into a Beautification Lease to do so. The Village has similar leases in place already and it is expected that a lease agreement will be brought to the Village Board for its consideration this spring.

Manager Kiraly reported that the Village launched its new website on March 1 and have since received a great deal of positive feedback. Manager Kiraly thanked the staff website committee and also encouraged the community to sign up for eNews and follow the Village on social media. Additionally, an online garbage services survey is open to residents on the website until March 31 and thus far the Village has received almost 400 responses. The Village is also working on an online option for purchasing commuter parking passes, as residents will no longer be able to purchase them at Village Hall after business hours after dispatch consolidation is complete.

Manager Kiraly announced that residents will begin receiving vehicle license renewal notices shortly. In addition to mail-in and walk in, residents can now update information and purchase these licenses online. New vehicle stickers will need to be displayed by May 1, and renewals received after that date will incur a \$50 late fee.

Lastly, Manager Kiraly reported that he will attend a meeting with colleagues from the Park District, District 35, Library and Family Service of Glencoe to discuss shared services programs and ideas for new opportunities.

Trustee Cornell inquired about the recent Business Before Hours event. Manager Kiraly replied that over 20 businesses and the Chamber of Commerce were in attendance at this inaugural event. He noted that staff received a lot of positive feedback on the event and that similar events will be held on a quarterly basis.

***b. Reports of the Village President***

***i. Resolution for Welcoming and Inclusive Community Pledge***

President Levin reported that he is pleased to present a Resolution regarding the Welcoming and Inclusive Community Pledge. Recently, Glencoe's neighbors in Lake County adopted this pledge to underscore inclusiveness, anti-discrimination and to ensure that their communities are welcoming to everyone that lives and works in in their communities.

The Welcoming and Inclusive Community Pledge states that those who sign it will discriminate against no one. President Levin stated that he was impressed by the effort in Lake County and was also encouraged by Glencoe resident Wendi Williams who encouraged Glencoe to adopt the

Pledge. Last week President Levin communicated with several groups including leaders of the Northwest Municipal Conference, leaders of sister governments in Glencoe as well as neighboring communities throughout the North Shore. President Levin noted that tonight he is asking the Village Board to adopt the Welcoming and Inclusive Community Pledge to stand together against all discrimination and hateful acts based on race, immigration, religion, gender or sexual orientation, age, disability, veteran status or other social identities. The Pledge highlights Glencoe's efforts to do all we can to welcome all within our borders. Equality and fairness are hallmarks of the Village of Glencoe and our community hopes to serve as an example to other communities in Cook County and elsewhere by adopting this pledge. President Levin urged fellow elected officials and all in Glencoe to sign it as a public statement to embrace this effort.

President Levin added that the Community Relations Forum Chair David Wood is in attendance to show his support of the Pledge, and that the Department of Public Safety is also championing this effort in Glencoe.

Trustee Thomas moved, seconded by Trustee Miller to adopt the resolution. Said motion passed with the following vote:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>AYES:</b>	Cornell, Miller, Mulvaney, Pearce, Thomas, Vree

The Village Board signed the poster-sized Pledge board.

President Levin asked Public Safety Director Cary Lewandowski to speak about the Department's commitment to serve all people equally. Director Lewandowski stated that the Village's embracing of the Welcoming and Inclusive Community Pledge is in line with the Public Safety Department's mission which includes unity and mutual trust; exemplary, impartial and fair assistance for all. Director Lewandowski stated that the Public Safety Department enforces local ordinances and state laws, and the Department does not enforce federal laws, including federal immigration laws, because it has no legal authority or jurisdiction to do so. Glencoe officers cooperate with other local, state and federal law enforcement agencies by providing mutual aid when requested, but do not enforce federal laws.

Director Lewandowski explained that when officers provide service, they often need to verify individuals' identities and if, in the course of doing so, officers learn that an individual has an outstanding warrant or detainer from any law enforcement agency - whether a local, state or federal agency - officers comply with the warrant or detainer instructions, and explained that warrants are court orders. He further stated that Glencoe officers do not inquire as to an individual's immigration status and officers have no means to determine an individual's immigration status unless there is a warrant or detainer order for an individual.

Laurie Morse, 271 Hawthorn, asked if an individual calls for services is fearful, what an officer would do to reassure the person in fear. Director Lewandowski reiterated that officers in Glencoe serve by the standards of providing fair and impartial assistance and encouraged anyone who needs assistance to call for Public Safety assistance without fear or concern.

Manager Kiraly added that it is the Village's intention to share this information through various outlets and to reinforce the message through the Community Relations Forum and the day-to-day operations of the Public Safety Department.

Trustee Cornell added that the mission of the Welcoming and Inclusive Community Pledge is not a change in policy, but a reinforcement of policy and an effort to make the community aware of how the Village has always operated for all who live and work in Glencoe.

President Levin shared that the Welcoming and Inclusive Community Pledge will be available to sign at Village Hall and on the Village website.

*ii. Consideration of the Historic Preservation Commission Annual Report*

Historic Preservation Commission (HPC) Chair Tom Scheckelhoff addressed the Board. He stated that the HPC's highlights of the past year are that they gained one Certified Landmark at 35 Aspen Lane and one addition to the National Register of Historic Places with the Frank Lloyd Wright home at 795 Sheridan Road. Chair Scheckelhoff reported that the HPC works to increase realtors, prospective buyers and homeowners' awareness of historic homes and to build relationships with these groups in an attempt to keep homes from being demolished. Despite these efforts, there were six homes demolished in the past year that the HPC considered historically significant which highlights the importance of the work of the HPC.

Chair Scheckelhoff shared that the new Village website features an architectural survey map of more than 80 properties which is very interesting to view.

Trustee Vree asked if the HPC could think about ways to incentivize restoration and renovation of historic homes rather than demolition. Chair Scheckelhoff agreed that this is an important topic for the HPC to consider.

*iii. Consideration of Reappointments to the Public Safety Commission*

President Levin recommended the reappointments to the Public Safety Commission of Amy St. Eve as Chair and Daniel Rubinstein as Commissioner. Trustee Thomas moved, seconded by Trustee Miller to approve the reappointments. Said motion passed with the following vote:

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>AYES:</b>	Cornell, Miller, Mulvaney, Pearce, Thomas, Vree

President Levin provided an update on communications with Cook County relative to the Glencoe Golf Club, which sits on Village and County land. He shared that staff has been in negotiations with County to amend a 1923 land use agreement to secure long-term land use for the Glencoe Golf Club. Negotiations are nearing a positive end and President Levin stated that he is grateful to County staff and Cook County President Toni Preckwinkle and Commissioner Larry Suffredin.

**6. CONSENT AGENDA**

Trustee Thomas moved, seconded by Trustee Miller to approve the following Consent Agenda items:

- a. January 2017 Treasurer's Report & Glencoe Golf Club Financial Report*
- b. February 2017 Treasurer's Report & Glencoe Golf Club Financial Report*

- c. *Consideration of April 20, 2017 Date for the Appropriation Ordinance Public Hearing*
- d. *Consideration of a Resolution Authorizing the Village's Withdrawal from the Northern Illinois Health Insurance Initiative Self-Insurance Sub-Pool; Authorizing Membership in the New Northwest Health Insurance Pool, a Governmental Self-Insurance Sub-Pool; and Requesting the Approval of the Board of Directors of the Intergovernmental Personnel Benefit Cooperative*
- e. *Roll Call*
- f. *Consideration of a Resolution Authorizing the Village Manager to Execute a Contract with Mike Greco Landscaping, Inc. of Gurnee IL. for the Furnishing and Planting of Parkway Trees for the 2017 season, for an Amount Not-To-Exceed \$72,500.*
- g. *Consideration of Resolution Authorizing Village Manager to Execute Engineering Services Agreement for 2017 Water Main Replacement Improvements*
- h. *Consideration of a Resolution Authorizing the Village Manager to Execute a Contract with Flecks Landscaping of Wheeling, Illinois for Supplemental Landscape Maintenance Services for the 2017 season, for an Amount Not-To-Exceed \$30,000*
- i. *Consideration of Resolution Authorizing Village Manager to Execute Engineering Services Agreement for 2017 Maintenance Street Resurfacing Improvements*
- j. *Consideration of a Resolution Authorizing the Village Manager to Execute an Intergovernmental Agreement Between the Commuter Rail Division of the Regional Transportation Authority and The Village of Glencoe for the Replacement of the Floor of the Metra Commuter Station Facility*
- k. *Consideration of Resolution Ratifying the Electric Energy Supplier Agreements with Dynegy Energy Services, LLC for the Glencoe Golf Club and Glencoe Water Plant*

Said motion passed with the following vote:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>AYES:</b>	Cornell, Miller, Mulvaney, Pearce, Thomas, Vree

**7. REGULAR BUSINESS**

- a. *Consideration of an Ordinance Establishing Honorary Landmark Designation of the Home at 411 Lakeside Terrace, as recommended by the Historic Preservation Commission*

HPC Chair Tom Scheckelhoff addressed the Board. He reported that the home at 411 Lakeside Terrace is a beautiful home with historically significant architecture by Howard Van Doren Shaw. The house is currently vacant and the HPC has nominated it for honorary landmark status, a designation that does not require homeowner approval. The home is being marketed as a renovation and the HPC feels it is important to designate it as an honorary landmark in an effort to restore and preserve the home. Trustee Cornell asked what this designation would restrict. Chair Scheckelhoff replied that as it strictly honorary, not certified, which can only delay demolition but not restrict it.

Planning and Development Administrator Nathan Parch described the differences between honorary and certified landmark designations and what each restricts. This home is being proposed as honorary which would require future owners to meet with the HPC to review plans, but owners are not bound to any recommendations by the HPC, they are only required to meet with them and hear recommendations. Before demolition the home would be required to undergo a 180 day waiting period instead of the regular 60 day waiting period. Certified landmark status can block demolition all together. Village Attorney Steve Elrod further clarified that the required meeting with the HPC is only an advisory review and the owners must consult but need not comply with the advice given. It is a step required before a permit can be issued.

Trustee Thomas moved, seconded by Trustee Miller to adopt the ordinance. Said motion passed with the following vote:

<b>RESULT:</b>	<b>ADOPTED</b>
<b>AYES:</b>	Miller, Mulvaney, Pearce, Thomas, Vree
<b>NAYS:</b>	Cornell

**8. OTHER BUSINESS**

There was no other business discussed.

**9. CLOSED SESSION**

At 8:43 p.m. Trustee Thomas moved, seconded by Trustee Miller to convene into closed session pursuant to Section 2(c)21 of the Illinois Open Meetings Act for the purpose of approving of closed session minutes and Section 2(c)1 of the Illinois Open Meetings Act to for the purpose of discussing the compensation of the Village Manager. Said motion passed with the following vote:

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>AYES:</b>	Cornell, Miller, Mulvaney, Pearce, Thomas, Vree

**10. ADJOURN**

At 10:15 p.m. Trustee Thomas moved, seconded by Trustee Miller to adjourn the meeting. Said motion passed with the following vote:

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>AYES:</b>	Cornell, Miller, Mulvaney, Pearce, Thomas, Vree